



POTTER VALLEY TRIBE



2251 S. State St. • Ukiah, California 95482 • (707) 462-1213 • Fax (707) 462-1240
• E-mail: pottervalleytribe@pottervalleytribe.com

Chairperson
Salvador Rosales

Secretary
Rosemary Rosales

Treasurer
Losario Rosales

APPLICATION FOR EMPLOYMENT

Position applied for: _____

Date you can start: _____ Salary desired: _____

Are you currently employed? _____ May we contact your employer? _____

Place of employment: _____

Have you ever applied to this organization before? _____

When? _____ For what position? _____

I. Personal Information

Social Security No. _____ (Upon Request) _____ Date _____

Full legal name _____

Last First Middle

Address _____ Home phone _____ - _____

_____ Message phone _____ - _____

- a. Do you possess a valid California Driver's License? Yes No
- b. Do you have access to reliable transportation? Yes No
- c. Do you have auto insurance coverage? Yes No
- d. Have you ever been convicted of a felony? Yes No
- Note: Finger printing may be a condition of hire Yes No
- e. Would you be opposed to drug testing? Yes No

Note: We have a drug free work policy (in accordance with federal law)

II. Education

- a. High school: Circle grade completed 9 10 11 12 Diploma Yes No
- b. Vocational school: Type Certificate Yes No
- c. College/University: Name Degree Yes No
- d. Training: Type Certificate Yes No

Special skills:

III. Employment History (List last four employers, starting with most recent)

a. Company	_____	Duties	_____
Title	_____		_____
Address	_____		_____
	_____		_____
Supervisor	_____	Telephone	_____
Reason for leaving	_____		

III. Employment History

b. Company	_____	Duties	_____
Title	_____		_____
Address	_____		_____
	_____		_____
Supervisor	_____	Telephone	_____
Reason for leaving	_____		

III. Employment History

c. Company	_____	Duties	_____
Title	_____		_____
Address	_____		_____
	_____		_____
Supervisor	_____	Telephone	_____
Reason for leaving	_____		

III. Employment History

d. Company	_____	Duties	_____
Title	_____		_____
Address	_____		_____
	_____		_____
Supervisor	_____	Telephone	_____
Reason for leaving	_____		

IV. References

(List three unrelated persons whom you have known for at least one year and know your qualifications)

Name	Address	Telephone	Years Acquainted

I certify that all information and attachments are true and complete; I understand that falsifying information, regardless of time of discovery is cause for dismissal. I understand that all information on this application is subject to verification and I consent to criminal history background checks and you may contact references, former employers and educational institutions listed regarding this application. I also understand and agree that my employment is for no definite period and may at the discretion of the employer be terminated at any time without prior notice.

Applicant Signature

Date

In Accordance with Title VII of the 1964 Civil Rights Act Section 701(b) and 703(1), Preference in Filling all Vacancies will be Given to Qualified American Indian Applicants.

Interviewed By:	Date:	
Ability:		
Remarks:		
Hired:	Dept:	Position:
Start Date:	Salary:	
Approval: <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="text-align: center;"> _____ Tribal Chairperson </div> <div style="text-align: center;"> _____ Tribal Administrator </div> <div style="text-align: center;"> _____ Supervisor </div> </div>		



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INDIAN PREFERENCE

Pursuant to Section 7 (b) of the Indian Self-Determination and Education Assistance Act and 25 U.S.C Section 450 (e) (b), the Potter Valley Tribe gives preference in employment to qualified Native Americans.

I am not an enrolled member of a federally recognized Tribe.

I am an enrolled member of a federally recognized Tribe.

I am related to Native American(s)

To verify my enrollment status, please contact:

Tribal Office/ Enrollment Dept.

Telephone Number

Employee/Applicant

Date

Witness

Date